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| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. CONTRACT ID CODE | | PAGE OF PAGES 1 of 5 | | |
| 2. AMENDMENT/MODIFICATION NO. No. 1 | | 3. EFFECTIVE DATE 10/20/2006 | | 4. REQUISITION/PURCHASE REQ. NO. | | 5. PROJECT NO. (If applicable) | |
| 6. ISSUED BY Department of State American Embassy Buenos Aires, Argentina | | | CODE | | 7. ADMINISTERED BY (If other than Item 6) CODE | | |
| 8. NAME AND ADDRESS OF CONTRACTOR (NO., street,city,county,State,and ZIP Code) | | | | | 9a. AMENDMENT OF SOLICITATION NO. S-AR200-06-Q0004 | | |
| | | | | | 9b. DATED (SEE ITEM 11) July 17, 2006 | | |
| | | | | | 10a. MODIFICATION OF CONTRACT/ORDER NO. | | |
| | | | | | 10b. DATED (SEE ITEM 13) | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | | | |
| <p>[] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [X] is extended, [] is not extended</p> <p>Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>one</u> copies of the amendment;(b) By acknowledging receipt of this amendment on each copy of the offer submitted; or(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.</p> <p>FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.</p> | | | | | | | |
| 12. ACCOUNTING AND APPROPRIATION DATA (If required) | | | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14. | | | | | | | |
| A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. | | | | | | | |
| B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b) | | | | | | | |
| C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: Mutual Agreement of Parties | | | | | | | |
| D. OTHER (Specify type of modification and authority) | | | | | | | |
| E. IMPORTANT: Contractor [] is not, [] is required to sign this document and return <u> </u> copies to the issuing office. | | | | | | | |
| 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) 1. This is to amend the following provisions of the solicitation: a) Working hours: services shall be performed only from Monday through Friday from 07:00 to 19:00 hours excluding American and Argentine holidays (see "notes" in clause 3.0) b) Frequency of sweeping and hose cleaning of wallways and driveways is changed from daily to every fifteen days. (clause 1. 3. 2.12) c) New task: blowing of walkways and driveways. Frequency: daily (clause 1.3.1.11) Revised section of the solicitation is attached. Changes are in bold. 2. <u>The date and hour specified for the receipt of offers is extended until November 13 at 10:00 hours.</u> | | | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect. | | | | | | | |
| 15A. NAME AND TITLE OF SIGNER (Type or print) | | | | 16A. NAME OF CONTRACTING OFFICER Jeffrey Brock | | | |
| 15B. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign) | | 15C. DATE SIGNED | | 16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer) | | 16C. DATE SIGNED October 23, 2006 | |

1.3 Types of Services

Standard Services shall include the following work:

1.3.1 Daily Cleaning Requirements shall consist of:

- 1.3.1.1 Sweeping all floor areas including damp mopping of areas such as tile, linoleum, marble floors, staircases and public areas. Floors shall be free of dust, mud, sand, footprints, liquid spills, and other debris. Chairs, trash receptacles, and easily moveable items shall be tilted or moved to clean underneath. The frequency may be higher than once per day when it is rainy. When completed, the floor and halls shall have a uniform appearance with no streaks, smears, swirl marks, detergent residue, or any evidence of remaining dirt or standing water.
- 1.3.1.2 Dusting and cleaning all furniture including desks, chairs, credenzas, computer tables, telephone tables, bookshelves with or without glass doors, coat racks, umbrella stands, pictures, maps, telephones, computers and CRT screens, lamps and other common things found in an office environment. All furniture shall be free of dust, dirt, and sticky surfaces and areas.
- 1.3.1.3 Vacuuming all clean rugs and carpets, runners, and carpet protectors so that they are free from dust, dirt, mud, etc. When completed, the area shall be free of all litter, lint, loose soil and debris. Any chairs, trash receptacles, and easily moveable items shall be moved to vacuum underneath, and then replaced in the original position.
- 1.3.1.4 Thorough cleaning of toilets, bathrooms, mirrors, and shower facilities, using suitable non-abrasive cleaners and disinfectants. All surfaces shall be free of grime, soap scum, mold, and smudges. The Contractor shall refill paper towels, toilet paper, and soap in all bathrooms as often as needed and wipe cleaning of receptacles once per day. . The Contractor shall check bathrooms and shower facilities several times daily to ensure that the facilities are always clean and neat. Clothes, sponges and other items used to clean toilets and urinals shall not be used to clean sinks and counter tops.
- 1.3.1.5 Emptying all wastepaper baskets, ashtrays and washing or wiping them clean with a damp cloth, replacing plastic wastepaper basket linings and returning items where they were located.
- 1.3.1.6 Cleaning of glasses, cups, and coffee services in conference facilities and in the Ambassador's office area. The Contractor shall clean the items in hot soapy water and rinse, dry and polish so that a presentable appearance is maintained.
- 1.3.1.7 Removing any grease marks or fingerprints from walls, doors, doorframes, fan coil enclosures, windows and window frames, glass desk protectors, reception booths and partitions.
- 1.3.1.8 Removing trash to designated area as directed by the COR, and keeping trash area in a reasonably clean condition. This will include collecting mixed paper, aluminum cans and toner cartridges from blue and green receptacles available throughout the building. This recyclable material will be placed in designated containers located at the parking area of the premises.

1.3.1.9 **SEE NEW CLAUSE 1.3.2.12**

- 1.3.1.10 Replacement of paper cups in water dispensers on as needed basis. Estimated number of water coolers to be serviced: 15

1.3.1.11 **Blowing all dust, leaves, debris, etc from walkways, driveways and garden areas during appropriate climatic conditions.**

1.3.2 Periodic Cleaning Requirements shall consist of:

- 1.3.2.1 Polishing all brass surfaces including door and window handles plaques.
- 1.3.2.2 Dusting tops of tall furniture, tops of picture frames and areas not covered in daily dusting.
- 1.3.2.3 Spot cleaning baseboards and walls.
- 1.3.2.4 Spot waxing and polishing floors as needed.
- 1.3.2.5 Shampooing (small area spot clean; as needed) carpets.
- 1.3.2.6 Dusting window sills and blinds.

1.3.2.7 Dusting of wall paneling, workstations partitions, and damp wiping of exposed brick walls

1.3.2.8 Sweeping and washing terraces and balconies to remove all accumulated dirt and debris.

1.3.2.9 Replacement of bags in shredders baskets.

1.3.2.10 Washing of canopies on outer sidewalks.

1.3.2.11 Removal of foreign material, leaves, dead vegetation, paper and trash from exterior grounds including lawns and areas along perimeter fence and concrete walls.

1.3.2.12 Sweeping debris from walkways and driveways and hose cleaning every fifteen days during appropriate climatic and water use condition.

1.3.3 Monthly Cleaning Requirements shall consist of:

1.3.3.1 Cleaning major appliances inside and out including vacuuming dust from around motor areas.

1.3.3.2 Wiping window blinds with a damp cloth to ensure that all smudges are removed.

1.3.3.3 Cleaning inside window glass and sash of smudges and accumulated dirt. Care should be taken to avoid damaging shatter resistant film.

1.3.3.4 Moving all furniture and vacuuming or polishing the floor under the furniture as appropriate. Vacuuming of overstuffed furniture.

1.3.3.5 Hosing of canopy from Consulate gate to Embassy building.

1.3.4 Quarterly Cleaning Requirements shall consist of:

1.3.4.1 Washing the outsides of the windows. When completed the windows shall be free of smudges, lint, or streaks from the surfaces.

1.3.4.2 Removing and washing window blinds.

1.3.4.3 Shampooing the entire surface of carpets in the high traffic areas.

1.3.4.4 Cleaning and sanitizing the trash holding area.

1.3.4.5 Dusting and wiping light fixtures and chandeliers. When completed, the light fixtures shall be free from bugs, dirt, grime, dust, and marks.

1.3.5 Semi-Annual Cleaning Requirements shall consist of

1.3.5.1 Stripping wax coats, spot checking sealer coats, and completely reapplying wax coats.

1.3.5.2 Shampooing carpets in all areas.

1.3.5.3 Polishing of wood paneling and waxing and buffing of exposed brick walls.

1.3.5.4 Hosing of plastic domes on canopies.

3.0 LOCATIONS FOR JANITORIAL SERVICES

| LOCATION | Before office hours | During office hours | After office hours | escort | |
|-----------------------------------|------------------------|------------------------|--------------------------|--------|----|
| | | | | YES | NO |
| THIRD FLOOR | | | | | |
| Offices | 1,580 | | | X | |
| Lobby-Protocol office | | | 83 | | X |
| Rest rooms | | 37 | | | X |
| SECOND FLOOR | | | | | |
| Offices | 1,072 | | | X | |
| Offices FCS- FAS/Lobby | | | 241 | | X |
| Rest rooms | | 37 | | | X |
| FIRST FLOOR | | | | | |
| Offices /Lobby | | | 1,193 | | X |
| Rest rooms | | 37 | | | X |
| GROUND FLOOR | | | | | |
| Consulate | 720 | | | | X |
| Post 1-MSG offices | 122 | | | X | |
| PAS Offices | | | 710 | | X |
| IRC (library) | 75 | | | | X |
| Auditorium | | 160 | | | X |
| Lobby/hallways | | | 275 | | X |
| Rest rooms | | 60 | | | X |
| BASEMENT | | | | | |
| Offices/service areas | | 1,691 | | | X |
| Cafeteria (eating area only) | | | 120 | | X |
| Garage | 556 | | | | X |
| Rest rooms | | 60 | | | X |
| 2 nd BASEMENT | | 390 | | | X |
| EXTERIOR | | | | | |
| Outer sidewalk | 1,400 | | | | X |
| Front plaza | 1,900 | | | | X |
| Parking area | 2,500 | | | | X |
| Mechanical room | | 205 | | | X |
| Flag post | | 19 | | | X |
| Consulate guard post | | 82 | | | X |
| Roofs 1 st floor level | | 860 | | | X |
| Maintenance work shops | | 101 | | | X |
| Guard Change room | | 40 | | | X |
| DHL annex | | 24 | | | |
| Guard post/ Consulate canopy | | | 242 | | |
| TOTAL | 9,925 | 3,803 | 2,864 | | |

NOTES:

- 1) All figures are in square meters
- 2) In areas where contractor is escorted the assigned team shall not exceed two (2) workers.
- 3) Before office hours: from 7:00 to 8.45.
- 4) During office hours: from 8:45 to 17:45
- 5) After office hours: from 17:45 to 19:00